

**Knoxville Alumni Association
Meeting Minutes
June 16, 2026**

Call to Order

Danielle called to order the regular meeting of the Knoxville Alumni Association at 5:20 p.m., on June 16, 2026 at The Poolhouse.

Roll Call

Attendees: Danielle Huffine-President, Julie Herrera-VP, Mary Sharp-Secretary, Jennifer Schmidt-Treasurer, Kevin Stittsworth, Jodi Rawlings, Brian Hiemstra, and Rusty Pearson.

Absentees: Kylie Carter, Linda Loscher, and Austin Kingery

Danielle made a motion to remove Austin Kingery from the Board. Seconded by Jennifer. No one opposed; motion carried

Minutes - May 5, 2026

Jennifer made a motion to approve and was seconded by Rusty. No one opposed; motion carried.

Treasurer's Report

We have balance of \$177,362.38 in savings with \$2,362.38 in year to date interest. Balance in The Locke \$21,459.10 and KAA \$12,194.23.

Bills and Donations: We paid Dusty Demoss to weed spray \$2250.00. Can money received for month was \$837.05. We received generous estate donation from the Rozenboom family of \$30,000 which will put us over the required fundraising to proceed with the \$10,000 Knoxville Heritage foundation grant. Stadium rental for Glow Party of \$500 was deposited. We received three separate \$100 donations after the Facebook update post.

Rusty made a motion to accept the Treasurer's Report. Seconded by Mary. No one opposed; motion carried.

Old Business

Facade Grant: We did receive notice that KAA was approved for the \$10,000 Facade Grant at the last City Council Meeting. This will be for 10 Windows and 2 doors on the North side facing Lincoln/Hwy. 14. Pella Glass bid 10 windows (black aluminum metal framed low E glass) and 2 doors (1 ADA compliant) at \$22,000. Rusty made a motion to get contract signed for Pella Glass for the Facade. Jennifer seconded. No one opposed; motion carried.

Brian mentioned before we proceed with installation, we should do the brick work first. Bob Grip estimated \$5,000 to \$6,000 on the brick work. Mary made a motion to secure contract with Bob Grip for the brick work. Seconded by Rusty. No one opposed; motion carried. We have one year to complete the facade work. Brian will coordinate.

We will look at the other 3 sides after we receive architect plans. Currently there are 6 windows on the North, 5 on South, and 6 on East (total of 17) and 1 door on the North, 2 on the South, and 3 on the East (total of 6), with 1 Garage Door on the East.

Facilities/Maintenance: Rusty advised he and Brian met with Fire Chief and Building Inspector. They walked the building inside/outside. Positive take-aways, if we stay below 300 occupancy use, we are not required to have sprinkler or fire suppression. (just fire extinguishers) It has to be called "assembly use". This will also positively impact the number of restrooms required which will ultimately save money. If we stick with gender neutral restrooms, we anticipate only requiring 3, with one of those meeting ADA Requirements. Another positive was the building does not require any structural engineering. One door must be ADA compliant with automatic door. There are no additional ADA requirements.

From this meeting, they also recommended staying away from commercial kitchen. We can offer electric stove only, no fryers, and we can have unlimited number of refrigerators. They did recommend that the hazardous materials in center of building and basement should be removed. Inside we will need to upgrade electrical systems and install heating/cooling according to code. We will need to get our layout/drawing plan drawn up and reviewed by the City. We need to get ahold of Pat Murphy at the sewer department to inspect the water/sewer from street to building to determine if upgrades are required. Overall they thought the building was in good shape and safe.

Rusty also received an email from Nathan at the City, and no additional parking will be required for The Poolhouse. The 47 parking spots on the street will meet the qualification required for parking.

Rusty reached out to potential architect Phil Doak, Doak Design. He can do whatever we ask of him at hourly rate. He showed excitement and interest to work on this project. If awarded the contract, he will come up with a cost structure for us to review/approve.

Rusty also advised that Phil can provide cost estimates as well. Danielle made a motion to proceed with meeting with Phil Doak. Seconded by Mary. No one opposed; motion Carried.

Julie found information from attorney, Dave Johnson, regarding easement. Also It was also noted that the DOT owns portion of the parking/fenced area on West side. Further discussion will be held at later date.

Nationals Camping: Julie advised there we have three tents and four confirmed campers with deposits paid.

Events: The Spina Bifida Glow Party Fundraising Event has paid the facility rental fee. Danielle stated that she is still working with Nicole Collins on copy of her insurance coverage for that event.

New Business

Liquor License: Jennifer reported Brenda Davis forwarded emails concerning Alcohol Beverage License being suspended because we do not have insurance. Our insurance is

renewed the 25th of the month and the license renews on the 10th of the following month, so it looks like we don't have insurance. We don't get proof of insurance until after it is paid. McKay suggested we renew our insurance early. We will have to take off the automatic payment. Jennifer is doing legwork to get reinstated on our Alcohol License. We need to make sure board members are listed as contacts for the license. This brought up need to get our contacts list; renewal, licenses, and other pertinent information into one file for everyone to have access. Kevin will start a shared Google Drive.

Events: Nick Moats reached out to Kevin about getting pick up Frisbie games on the field. It was discussed we would just need to know his plans and hours. Discussion of free will donation. KAA discussed needing waivers signed by players. Brian will look into riser extension for field drainage areas.

Next Meetings

July 7th at 5:15 at The Poolhouse

Adjourn at 6:19 p.m.